

## APPENDIX 2b

**COMMUNITY SAFETY – REVIEW OF FEES, CHARGES AND ALLOWANCES**

*All fees and charges are quoted exclusive of VAT, which will be added where applicable.*

**1. Licensing fees**

<b>(i) Licences for which the fees are fixed by statute and amended from time to time by statutory instruments</b>	Proposed Charge 2024/25 £
<b>Licensing Act 2003</b>	
Premises Licences Band A - New application/Vary	100.00
Premises Licences Band A - Annual fee	70.00
Premises Licences Band B - New application/Vary	190.00
Premises Licences Band B - Annual fee	180.00
Premises Licences Band C - New application/Vary	315.00
Premises Licences Band C - Annual fee	295.00
Premises Licences Band D - New application/Vary	450.00
Premises Licences Band D - Annual fee	320.00
Premises Licences Band E - New application/Vary	635.00
Premises Licences Band E - Annual fee	350.00
Premises Licence Minor variation – All Bands	89.00
Personal Licence Applications/Renewals	37.00
Temporary Event Notice	21.00
Change of Address	10.50
Vary designated premises supervisor	23.00
Transfer Premises Licence	23.00
Interim Authority	23.00
Replace Personal/Premises Licence	10.50
Freeholder Notification	21.00
<b>Gambling Act 2005</b>	
Lotteries and Amusements - Registration	40.00
Lotteries and Amusements - Renewal	20.00

**Gambling Act 2005 (continued)**

Type of Application Permit Type	Application Fee £	Renewal Fee £	Existing Operator Grant £	Transitional Application Fee £	Transfer Fee £	Change of Name £	Copy of Permit £
Unlicensed Family Entertainment Centre	300.00	300.00	100.00	N/A	N/A	25.00	15.00
Prize Gaming	300.00	300.00	100.00	N/A	N/A	25.00	15.00
Notification of two machines	50.00	N/A	N/A	N/A	N/A	25.00	15.00
Licensed premises gaming machine	150.00	50.00	N/A	100.00	25.00	25.00	15.00
Club machine permit/club gaming permit	200.00	50.00	N/A	100.00	N/A	25.00	15.00
Temporary use notice	350.00	N/A	N/A	N/A	N/A	N/A	N/A

Type of Application Permit Type	Application for Re-instatement £	Application for Provisional Statement £	Licence Application (Provisional Statement Holder) £	Copy Licence £	Notification of Change £
Existing Casino	See note	See note	See note	See note	See note
New Small Casino	See note	See note	See note	See note	See note
New Large Casino	See note	See note	See note	See note	See note
Regional Casino	See note	See note	See note	See note	See note
Bingo Club	See note	See note	See note	See note	See note
Betting Premises excluding tracks	See note	See note	See note	See note	See note
Betting Premises Tracks	See note	See note	See note	See note	See note
Family Entertainment Centre	See note	See note	See note	See note	See note
Adult Gaming Centre	See note	See note	See note	See note	See note

**The charges in the above table are set by the Gambling Commission. Please visit their website for more details**

**Licences for which the fees are at the discretion of the Council:**

	Present 2023/24 £	Proposed 2024/25 £
<b><u>Private Hire/Hackney Carriage</u></b>		
Private Hire/Hackney Carriage Operators (5 years)		
- 1 vehicle	103.00	115.00
- 2-5 vehicles	200.00	220.00
- 6-10 vehicles	426.50	470.00
- 11-15 vehicles	722.00	790.00
- 16-20 vehicles	958.00	1,050.00
- 21 or more vehicles	1,372.00	1,500.00
Private Hire or Hackney Carriage Vehicle (1 year) (initial inclusive of refundable plate deposit of £40)	342.00	376.00
Private Hire or Hackney Carriage Vehicle (1 year) (renewal)	216.00	237.00
Private Hire or Hackney Carriage Vehicle (6 month) (renewal) over 5 years old	185.00	203.00
Private Hire or Hackney Carriage Driver Application (1 year)	149.00	163.00
Private Hire or Hackney Carriage Driver Application (3 year)	259.00	284.00
Private Hire or Hackney Carriage Driver Renewal (1 year)	114.00	125.00
Private Hire or Hackney Carriage Driver Renewal (3 year)	224.00	246.00
Private Hire or Hackney Carriage Driver Topography test or retest	53.00	55.00
Replacement of lost badge	31.50	32.00
Replacement of lost plate per plate	31.50	32.00
Transfers – Change of Operator details/ownership	53.00	55.00
Transfer – Change of details	53.00	55.00
Re-inspection of vehicle if examination failed or failed to keep appointment	53.00	55.00
<b><u>Miscellaneous</u></b>		
Establishments for Massage and Special Treatment/Sunbed/both for grant and renewal	187.50	205.50
Establishments for Massage and Special Treatment and Laser New	410.00	450.00
Establishments for Massage and Special Treatment	299.00	330.00

	Present 2023/24 £	Proposed 2024/25 £
and Laser Renewal		
Sex Establishment – Application	1,037.00	1,140.00
Sex Establishment – Grant	2,593.50	2,852.00
Sex Establishment – Transfer	1,037.50	1,140.00
Street and House-to-House Collections	No legal provision to make a charge	No legal provision to make a charge

## 2. Environmental Health Licences

(Licences and registrations are exempt from VAT - all other charges are VAT inclusive)

	Present 2023/24 £	Proposed 2024/25 £
<u>Animal Boarding Establishment</u>		
Only cats or only dogs < 40	300.00*	330.00*
Cats and Dogs < 40	335.00*	365.50*
For every additional 50 animals above 40	75.00*	82.50*
*plus veterinary or other advisers' fees		
<u>Dog Care</u>		
Dog Sitting (domestic 4 dogs max) Grant/Renewal (incl HOSTS)	215.00*	237.00*
Dog Sitting/Home Boarding – Providers / Franchisors	180.00*	198.00*
Dog Day Care/Creche Grant/Renewal	335.00*	365.50*
*plus veterinary or other advisers' fees		
<u>Dog Breeding Establishment</u>		
Domestic up to 5 breeding bitches		
• Grant	375.00*	415.00*
• Renewal	275.00*	305.00*
Domestic up to 6-12 breeding bitches		
• Grant	425.00*	475.00*
• Renewal	375.00*	415.00*
Commercial up to 10 breeding bitches		
• Grant	475.00*	525.00*
• Renewal	425.00*	475.00*
Commercial - Grant/Renewal for every additional 6 (or part thereof) breeding bitches above 10	100.00*	100.00*

	Present 2023/24 £	Proposed 2024/25 £
*plus veterinary or other advisers' fees		
<u>Pet Shop / Vending</u>		
Single Species - Grant/Renewal	290.00*	320.00*
Multiple Species - Grant/Renewal	340.00*	370.00*
*plus veterinary or other advisers' fees		
<u>Dangerous Wild Animals</u>		
Licence (2 years)	800.00*	880.00*
Licence – Reduced Fee, less than 20sq m handling Areas. Limited number of species.	400.00*	440.00*
Amendment of species or new accommodation	400.00*	440.00*
Variation (number kept if can be contained in existing accommodation)	100.00*	110.00*
*plus veterinary or other advisers' fees		
<u>Riding Establishment</u>		
Grant/Renewal	300.00*	330.00*
Variation (number kept)	75.00*	85.00*
*plus veterinary or other advisers' fees		
<u>Zoo</u>		
Licence (4 years)	2,000.00*	2,000.00*
Renewal (6 years)	3,000.00*	3,000.00*
Zoo – New Primate Licence (maximum 2 animals of same type or in small domestic settings)	600.00*	600.00*
Zoo – New Primate Licence (more than 2 animals, large or external enclosures)	900.00*	900.00*
Zoo – Amendment	150.00*	165.00*
*plus veterinary or other advisers' fees		
<u>Performing animals</u>		
Grant/Renewal (3 years)	300.00*	330.00*
Amendment - no additional visit required	86.50*	95.00*
*plus veterinary or other advisers' fees		
<u>Other Animal-Related</u>		
Combination of activities applied for at the same time	less 30% of lowest fee	less 30% of lowest fee
Animal Rerating Inspection	122.00*	140.00*
*plus veterinary or other advisers' fees		

	Present 2023/24 £	Proposed 2024/25 £
<u>Residential Caravan Site</u>		
New Licence	800.00 plus 15.00 per pitch	800.00 plus 17.00 per pitch
Transfer/Minor Amendments	200.00	220.00
Major Amendments	325.00	360.00
Annual fee	17.00 per pitch	17.00 per pitch
Deposit of site rules	175.00	175.00
Residential Caravan site – Application for Fit and Proper Person to be added to the register	325.00	355.00

**3. Registrations**

	Present 2023/24 £	Proposed 2024/25 £
<u>Acupuncture, Semi-permanent Skin Colouring, Tattooing, Cosmetic Piercing and Electrolysis</u>		
Person	140.00	155.00
Premises	175.00	190.00
Amendments to Registrations (e.g. name/address/replacement of certificate)	25.00	35.00
<u>Tattoo Hygiene</u>		
Rating Application	125.00	125.00
Rating Rescore	80.00	85.00

**4. Miscellaneous**

	Present 2023/24 £	Proposed 2024/25 £
<u>Food Hygiene</u>		
Food Condemnation Certificates * plus waste costs	150.00*	157.50*
Food Export Certificates	180.00	180.00
Health and Safety Statements	120.00	120.00

	Present 2023/24 £	Proposed 2024/25 £
<u>Scrap Metal Dealers and Motor Salvage Operators</u>		
Site (3 year issue)	350.00	380.00
Collector (3 year issue)	150.00	165.00
Variation of Site Manager	75.00	85.00
Change of licence	200.00	220.00
<u>Contaminated Land Information</u>		
Full Report	122.00	120.00
Per pre-determined question	25.50	25.00
<u>Extracts from Environmental Protection Act Part 1 Registers</u>		
	1.00 per entry	1.00 per entry

5. **Private Water Supplies**

	Present 2023/24 £	Proposed 2024/25 £
Risk Assessment (Maximum permitted charge £500)	25.00 per hour	25.00 per hour
Sampling (Maximum permitted charge £100)	25.00 per hour	25.00 per hour
Investigation in event of test failure (Maximum permitted charge £100)	25.00 per hour	25.00 per hour
Authorisation – application for temporary breach during remediation (Maximum permitted charge £100)	25.00 per hour	25.00 per hour
Analysis – Regulation 10 domestic supplies (Maximum permitted charge £25)	25.00 each	25.00 each
Analysis – Check Monitoring – Commercial Supplies (Maximum permitted charge £100)	Labour Cost Plus time	Labour Cost Plus time
Analysis – Audit Monitoring – Commercial Supplies (Maximum permitted charge £500)	Labour Cost Plus time	Labour Cost Plus time

6. **Environmental Permitting**

	Present 2023/24 £	Proposed 2024/25 £
In accordance with DEFRA Schedule		

7. **Houses in Multiple Occupation**

	Present 2023/24 £	Proposed 2024/25 £
Full licence fee/renewal	725.00	765.00
Reduced fee if landlord is making an application in respect of a second or subsequent HMO	665.00	705.00
Immigration Housing Certificate	150.00	150.00